



Ref. T5/1.07

MEPC/Circ.417
7 July 2004
Original: ENGLISH

QUESTIONNAIRE ON THE LOW LEVEL OF REPORTING ON ALLEGED INADEQUACY OF PORT RECEPTION FACILITIES

1 The Sub-Committee on Flag State Implementation, at its twelfth session (15 to 19 March 2004), having considered an analysis of the present reporting system for port reception facilities (FSI 12/18) and a summary of the reports on alleged inadequacy of port reception facilities received by the Organization in 2002 and 2003 in accordance with MEPC/Circ.349 (FSI 12/3/2), agreed to request the Secretariat to launch a study with the aim of identifying causes, problem areas and difficulties which may be accountable for the low level of implementation of the waste reception facilities reporting requirements and proposing measures to be taken in order to alleviate this problem.

2 The Marine Environment Protection Committee, at its fifty-first session (29 March to 2 April 2004), noted the outcome of FSI 12 on this issue and agreed to endorse the instructions given by the Sub-Committee to the Secretariat.

3 The Secretariat, in order to accomplish this task, prepared the attached questionnaire with the aim of utilising the received information as background material for the requested study.

4 Member Governments and interested intergovernmental and non-governmental organizations are therefore requested to complete the attached questionnaire and send it to:

Implementation Officer
Sub-Division for Pollution Prevention
Marine Environment Division
International Maritime Organization
4 Albert Embankment
London SE1 7SR
United Kingdom
Fax: +44(0) 20 7587 3210
E-mail: sdimakop@imo.org

as soon as possible, but **not later than the end of October 2004**, so that the Secretariat can process and analyse the results of this enquiry for submission to the thirteenth session of the FSI Sub-Committee (scheduled to be held from 7 to 11 March 2005).

5 Electronic copies of the questionnaire could be made available on request (mbond@imo.org).

ANNEX

**QUESTIONNAIRE ON THE LOW LEVEL OF REPORTING ON
ALLEGED INADEQUACY OF PORT RECEPTION FACILITIES**

Member Governments should complete sections 1 and 2 as appropriate, while Section 3 should be completed by interested intergovernmental and non-governmental organizations.

Name of country/organization¹:

Date (dd/mm/yyyy):/...../.....

SECTION 1 – FLAG STATE

1.1 Has the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, been distributed to ships flying the flag of your country?

YES

NO

1.1.1 If YES, please specify by what means.....
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.....

1.1.2 If NO, please explain difficulties or problems encountered.....
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1.2 Have the Masters of ships flying the flag of your country been encouraged/instructed to use the format, set out in MEPC/Circ.349, to report alleged inadequacy of port reception facilities to your Administration and, preferably, to the Authorities of the port State?

YES

NO

If YES, please specify by what means.....
.....
.....

¹ delete as appropriate

1.3 Has a focal point in your Administration been designated as responsible for handling reports forwarded by ships' Masters on alleged inadequacy of port reception facilities?

- YES
- NO

If YES, have the contact details of the focal point been notified to ships flying the flag of your country?

- YES
- NO

1.4 In case a report on alleged inadequacy of port reception facilities is received, do you notify (please tick one box only)

- IMO
- Port State of the occurrence
- IMO and port State of the occurrence

1.5 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, contains all the necessary information for the alleged inadequacy to be adequately **reported**?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
.....
.....

1.6 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, is user friendly?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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1.7 Do you think that the existing reporting procedure (Master to flag State and port State, flag State to IMO, IMO to port State) is adequate?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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1.8 What do you think are the main causes/problems/difficulties which may be accountable for the low level of implementation of the reporting requirements on alleged inadequacy of reception facilities?
(If possible, indicate a way in which these could either be overcome or improved.)

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1.9 Please provide any additional remarks you may wish to make.....

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SECTION 2 – PORT STATE

2.1 Has a national Authority been designated as responsible for handling reports received on alleged inadequacy of port reception facilities operating in an area under the jurisdiction of your country?

- YES
- NO

2.1.1 If yes, have the contact details of this Authority been made known to ships using the port reception facilities?

- YES
- NO

2.1.1.1 If YES, please specify by what means.....

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2.1.1.2 If NO, please explain related difficulties or problems.....

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2.2 Have you ensured the provision of proper arrangements to consider, investigate and respond appropriately and effectively to reports of inadequacy of port reception facilities operating in an area under the jurisdiction of your country?

- YES
- NO

2.2.1 If YES, please specify by what means.....
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2.2.2 If YES, which of the following documents have been recommended as guidance for the assessment of alleged inadequacy of port reception facilities?

- | | | | |
|----|--|------------------------------|-----------------------------|
| .1 | The IMO Comprehensive Manual on Port Reception Facilities | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| .2 | The Guidelines for ensuring the adequacy of port waste reception facilities, adopted by resolution MEPC.83(44) | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| .3 | Other
Please specify | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

2.2.3 If NO, please explain related difficulties or problems.....
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2.3 In case a report on alleged inadequacy of port reception facilities is received, is the outcome of the investigation communicated to (please tick one box only)

- IMO
- reporting flag State
- IMO and reporting flag State

2.4 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, contains all the necessary information for the alleged inadequacy to be adequately **investigated**?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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2.5 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, is user friendly?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....

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2.6 Do you think that the existing reporting procedure (Master to flag State and port State, flag State to IMO, IMO to port State) is adequate?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....

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2.7 What do you think are the main causes/problems/difficulties which may be accountable for the low level of implementation of the reporting requirements on alleged inadequacy of reception facilities?
(If possible indicate a way in which these could either be overcome or improved.)

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2.8 Please provide any additional remarks you may wish to make.....

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SECTION 3 – INTERGOVERNMENTAL AND NON-GOVERNMENTAL ORGANIZATIONS

3.1 Do you think that there is adequate information available to the shipping/port industry on the procedures to be followed in accordance with MEPC/Circ.349 in case of alleged inadequacy of port reception facilities?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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3.2 Do you think that the existing reporting procedure (Master to flag State and port State, flag State to IMO, IMO to port State) is adequate?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.
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3.3 Do you think that the contact details of the national Authorities responsible for handling reports on alleged inadequacy of reception facilities are widely available and known to the shipping/port industry?

- YES
- NO

If NO, please specify and if possible indicate suggestions for improvement.....
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3.4 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, is user friendly?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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3.5 Do you think that the consolidated format for reporting alleged inadequacy of port reception facilities, set out in MEPC/Circ.349, contains all the necessary information for the alleged inadequacy to be adequately reported and investigated?

- YES
- NO

If NO, please specify and, if possible, indicate suggestions for improvement.....
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3.6 What do you think are the main causes/problems/difficulties which may be accountable for the low level of implementation of the reporting requirements on alleged inadequacy of reception facilities?
(If possible indicate a way in which these could either be overcome or improved.)

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3.7 Please provide any additional remarks you may wish to make.....

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